



Facility

Name: *RGEC @ George I. Sanchez Community School* **License Number:** *163119*
Address: *4050 118th St SW, Albuquerque, NM 87121*
Phone: *5059181927* **Fax:** *N/A* **E-mail:** *N/A*

License Information

Type: *2 Star + Child Care Center* **Status:** *Licensed* **Issue Date:** *01/01/2018* **Expiration Date:** *10/06/2018*

Capacity

Over Age 2: *213* **Under Age 2:** *0* **Night Care:** *0* **Playground:** *213*
Square Footage: *N/A*

Census

Over 2: *35* **Under 2:** *0*

Classrooms

Number of Classrooms: *1*

Days and Hours of Operation - Morning

Monday <i>6:45 AM - 8:45 AM</i>	Tuesday <i>6:45 AM - 8:45 AM</i>	Wednesday <i>6:45 AM - 8:45 AM</i>	Thursday <i>6:45 AM - 8:45 AM</i>	Friday <i>6:45 AM - 8:45 AM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Days and Hours of Operation - Afternoon

Monday <i>3:50 PM - 6:00 PM</i>	Tuesday <i>3:50 PM - 6:00 PM</i>	Wednesday <i>3:50 PM - 6:00 PM</i>	Thursday <i>3:50 PM - 6:00 PM</i>	Friday <i>3:50 PM - 6:00 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *05/09/2018* **Time In:** *6:50 AM* **Time Out:** *8:45 AM* **Purpose:** *Annual*

Licensure

- 8.16.2.40 A Licensing Requirements Compliance
- 8.16.2.40 B Capacity of a Program Compliance
- 8.16.2.40 C,D Incident Reporting Requirements N/A

Administrative Requirements

- 8.16.2.41 A Administrative Records **Non-compliance**

The program failed to display in a prominent place the last inspection/survey.

Corrective Action Plan
The program will post the missing item(s).

Regulation: 8.16.2.41.A. Date to be Completed: 06/21/2018

- 8.16.2.41 B Mission, Philosophy and Curriculum Statement Not Inspected

- 8.16.2.41 C Parent Handbook Not Inspected

- 8.16.2.41 D Children's Records **Non-compliance**

Of the 20 children's records reviewed, 20 there was no record of each child's arrival and departure time and dates of attendance initialed by a parent, guardian, or person authorized to pick up the child. See Children's Records 8.16.2.41 form for the child(ren) with missing attendance information. Parents do not sign the children in.

Corrective Action Plan
Parents will be advised to sign in and out each child daily and staff will monitor for completion.

Regulation: 8.16.2.41.D.1.g. Date to be Completed: 06/21/2018

Of the 20 children's records reviewed, 2 is/are missing complete information as follows: the names of parents or guardians, parents or guardians current places of employment, addresses, pager, cellular and/or work telephone numbers. See Children's Records 8.16.2.41 form for the child(ren) with missing information.

Corrective Action Plan
Parents will be advised to review and add missing information. The program will review all children's records to ensure complete information is on file.

Regulation: 8.16.2.41.D.1.b. Date to be Completed: 06/21/2018

8.16.2.41 D Children's Records (continued)**Non-compliance**

Of the 20 children's records reviewed, 2 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.41form for the child(ren) with missing information.

Corrective Action Plan

Parents will be advised to review and add missing information. The program will review all children's records to ensure up-to-date emergency contact information is on file.

Regulation: 8.16.2.41.D.2.a.

Date to be Completed: 06/21/2018

Of the 20 children's records reviewed, 10 is/are missing the date the child first attended the program. See Children's Records 8.16.2.41form for the child(ren) with missing information.

Corrective Action Plan

The first attendance date will be added and the program will review all children's records to ensure complete information is on file.

Regulation: 8.16.2.41.D.1.d.

Date to be Completed: 06/21/2018

Of the 20 children's records reviewed, 2 is/are missing a document giving the program permission to transport the child in a medical emergency and authorization for medical treatment signed by a parent or guardian. See Children's Records 8.16.2.41form for the child(ren) with missing information.

Corrective Action Plan

Parents will be advised to review and add missing information. The program will review all children's records to ensure emergency medical transportation and treatment authorization is on file.

Regulation: 8.16.2.41.D.2.c.

Date to be Completed: 06/21/2018

Of the 20 children's records reviewed, 6 is/are missing the name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency. See Children's Records 8.16.2.41form for the child(ren) with missing information.

Corrective Action Plan

Parents will be advised to review and add missing information. The program will review all children's records to ensure contact information for a physician or medical center is on file.

Regulation: 8.16.2.41.D.2.b.

Date to be Completed: 06/21/2018

8.16.2.41 E Personnel Records**Compliance**

Personnel & Staffing (continued)

8.16.2.41 F Personnel Handbook Not Inspected

Personnel & Staffing

8.16.2.42 A Personnel and Staffing Requirements Compliance

8.16.2.42 B Staff Qualifications Compliance

8.16.2.42 C Training Compliance

Services & Care of Children

8.16.2.43 A Guidance **Non-compliance**

The center failed to have 2 out of 20 parents sign a form to acknowledge that they have read and understood the policies and procedures outlining the guidance practices.

Corrective Action Plan

The center will provide to all parents the policies and procedures that outline the guidance practices, parents will also sign a form to acknowledge that they have read and understood these policies and procedures.

Regulation: 8.16.2.43.A.1.

Date to be Completed: 06/21/2018

8.16.2.43 B Physical Environment Compliance

8.16.2.43 C Social-Emotional Responsive Environment Compliance

8.16.2.43 D Equipment and Program Compliance

8.16.2.43 E Additional Requirements for Children with Special Needs Compliance

8.16.2.43 F Outdoor Play Areas Compliance

8.16.2.43 G Swimming, Wading and Water N/A

8.16.2.43 H Field Trips N/A

Food Service

8.16.2.44 B Meals and Snacks Compliance

8.16.2.44 C Kitchens Compliance

Health & Safety Requirements

8.16.2.45 A Hygiene Compliance

Health & Safety Requirements (continued)

8.16.2.45 B First Aid Requirements

Non-compliance

The program's first aid kit does not contain soap, a thermometer.

Corrective Action Plan
Missing items will be added to the first-aid kit; staff will be reminded to replace any item used.

Regulation: 8.16.2.45.B.2. Date to be Completed: 06/21/2018

8.16.2.45 C Medication

N/A

8.16.2.45 D Illnesses

N/A

8.16.2.46 A-H Transportation Requirements

N/A

Buildings, Grounds & Safety

8.16.2.47 A Housekeeping

Compliance

8.16.2.47 B Pest Control

Compliance

8.16.2.47 C Mechanical Systems

Compliance

8.16.2.47 D Lighting, Lighting Fixtures and Electrical

Compliance

8.16.2.47 E Exits and Windows

Compliance

8.16.2.47 F Toilet and Bathing Facilities:

Compliance

8.16.2.47 G Safety Compliance:

Non-compliance

The program does not have verification of an annual fire inspection from the fire authority having jurisdiction.

Corrective Action Plan
An annual fire inspection will be requested from the fire authority having jurisdiction over the program.

Regulation: 8.16.2.47.G.3. Date to be Completed: 06/21/2018

8.16.2.47 H Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances

Compliance

8.16.2.47 I Pets

N/A

Additional Comments

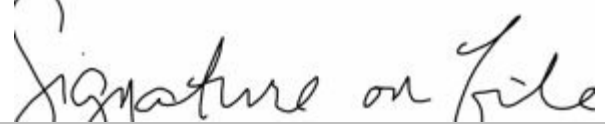
None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Helen Waldorf*



Facility Representative: *Michael Lujan Elaine Lucero*